

SENIOR REP RESPONSIBILITIES – NUMERICA CUP

HAVE AN ORDERLY AND TIMELY SIGNUP PROCESS. You will be provided with forms to assist you. You should add all play and deadline dates to your calendar at the beginning of the season.

For each Numerica Cup event, get a copy of the appropriately dated handicap print out from your handicap chair. Make a list of the lowest 10 handicap players that are SAWGA members. You need six players and four alternates. All players must be listed from lowest to highest differential handicaps. An alternate may not have a lower handicap than the preceding players.

Check that each player is a member of SAWGA and meets eligibility for Numerica Cup. Submit on the player's list and verify each player has complied. Enter your Handicap Chair's name and before submitting the list, check with her to see if each player has correctly posted all golf scores in accordance with the WHS/GHIN requirements. Contact eligible club members regarding availability well in advance of each deadline date.

Complete Numerica Cup form listing players from lowest to highest index. **PLEASE DO NOT SUBMIT FORMS UNTIL YOU HAVE VERIFIED AVAILABILITY WITH EACH PLAYER.** Forms will be emailed to you and will also be in the Form Section on the SAWGA website. www.sawgagolf.com

You must designate a Team Captain (usually the player with the lowest handicap index). They will be responsible for any lineup issues immediately preceding the match and any disputes or claims with SAWGA Numerica Cup Chair on the day of play.

MAIL OR EMAIL NUMERICA CUP FORM AND HANDICAP LIST IN ADVANCE OF THE DEADLINE!

Provide your Handicap Chair with a copy of the SAWGA Numerica Cup event dates and times.

Email your lineup with handicap index and differential for each player using the form provided. Attach a copy of your WHS Handicap sheet. You have to contact the Numerica Cup Chair in advance of the deadline date if you are unable to do this. The Numerica Cup Chair will convert the index number to the correct handicap for the course that is to be played.

If a Member Club misses the deadline for submission of its lineup, the following penalties will be imposed:

First Offense: Deduction of 36 points from the Club's season points.

Second Offense: Deduction of 72 points from the Club's season points

Third Offense: Deduction of 108 points from the Club's season points

NOTE: After the penalty is assessed, late lineups will be accepted up to seven days prior to the day of play. If the late lineups are not received seven days prior to the day of play, the Club will forfeit **BUT MUST STILL PLAY THE MATCHES.** Points earned by the opponent team will be allowed. Clubs refusing to play forfeited matches will be disqualified for the season. In the event of disqualification of a Club, any points earned by opponents against that Club will be deducted from the season totals so that the overall standings will not be affected by a disqualification.

It is expected that the Clubs signing up for participation in Numerica Cup at the Fall SAWGA meeting are able to field six player teams for Numerica Cup matches. It is not mandatory that the Club field six players in any one particular Numerica Cup event for that match to be valid.

If a Club knows in advance it will be unable to field six players, it must let the SAWGA Numerica Cup Chair know as soon as possible for lineup purposes.

If a Club is unable to field six players, it may elect how it wishes to field its players to participate in the scheduled matches as long as the handicaps of the players remain in the proper order of lowest to highest. For example, if a Club were unable to field only four players, it could elect to have one player each in the first two matches and two players in the third match. The teams must field at least one player to compete in the first match since the opposing team must field its lowest handicaps.

In the event that a Club has fewer than six players appear for a Numerica Cup match, the Club's assigned Team Captain will decide the composition of her teams for the matches. The Captain must arrive 45 minutes before the team's tee time. She must keep the handicaps of players in the proper order. She will work with the starter and check in person in a timely manner so as to not delay tee times. **NOTE: Even if less than six players compete, the Club is responsible for paying six green fees.**

NOTIFY YOUR PLAYERS OF THEIR TEE TIMES AS SOON AS YOU RECEIVE THEM. REMIND THEM OF THE GREEN FEE AND CART FEE AT THAT COURSE.

Contact each one personally.

Post a copy of the lineup on your bulletin board.

Remind your players that the lineup will also be posted on the website.

Team Captain and all other players are to arrive at least 45 minutes before their tee times.

All players are to report to the check in table to be checked off the list and receive their scorecards.

All players will pay their green fee and cart, if needed at the course.

MAKE MEMBERS AWARE OF CANCELLATION AND PAYMENT POLICIES.

Each Club is responsible for six green fees. These must be paid whether or not your Club has six players.

A player should notify you immediately if an emergency prevents her from playing an upcoming match. You will be responsible for notifying the first alternate on your list and the Numerica Cup Chair. The Numerica Cup Chair will accept changes to your lineup before that day's first tee time. If a change is to be made to the scorecards for that Club, the starter will do so and inform both team captains.

In the event fewer than six Club players appear for a Numerica Cup match, the Club's assigned Team Captain will decide the composition of the team for the matches, keeping the handicaps of the players in proper sequence. She will work with the starter in a timely manner so as to not delay tee times.

In the event of a Club's forfeiture of an entire match, notify the Numerica Cup Chair. Any unusual situations, such as a Club's forfeiture, will be brought to the attention of the Executive Board.

NOTIFY YOUR CLUB MEMBERS OF STANDINGS. The Numerica Cup Chair will notify you of the Club's standing after each event. Please post on your bulletin board.

FAMILIARIZE YOUR PLAYERS WITH THE FORMAT AND RULES.

Please see Numerica Cup Format and General Information Document. This document will be emailed to you or found on the SAWGA website. See USGA Rule 2, 3-2 for basics of match play.

MATCH PLAY

Prior to each match, review the scoring procedure and match play rules with all players, including the alternates. Each player should carry a current WHS, The Rules of Golf and the SAWGA Hard Card in her golf bag.

Explain to your players that an alternate's substitution requires a change of scorecards plus position changes on the starter's list for all players affected. This may mean that several players will move to a different match, depending on the position the absent player was scheduled. From past experience, we feel players are not aware of how much confusion develops for EVERYONE that day when one player fails to honor her commitment.

SAWGA Numerica Cup Chair will post all scores. Players are to advise Numerica Cup Chair if adjusting (net double bogey) to their final score. The Numerica Cup playoff will be posted as a tournament score.

Encourage Numerica Cup Teams to wear team colors.

USGA RULES TO BE ENFORCED

Four Ball Match Play.

REPRESENTATION OF SIDE (USGA Rule 23.4.) A side may be represented by one partner for all or any part of a match; all partners need not be present. An absent partner may join a match between holes, but not during play of a hole.

CLAIMS. In case of any questions during match play that cannot be resolved by the players, a claim must be made before any player in the match plays from the next tee. USGA Rule 20.1a and 20.1b shall be enforced.

DISQUALIFICATION OF SIDE (USGA Rule 23.8b)

When Breach By One Partner Means Side is Disqualified. A side is disqualified if either partner gets a penalty of disqualification under any of these Rules:

- Rule 1.2 Standards of Player Conduct
- Rule 1.3 Playing by the Rules
- Rule 4.1a Club Allowed in Making a Stroke
- Rule 4.1c Procedure for Taking Clubs Out of Play
- Rule 4.2a Balls Allowed in Play of Round
- Rule 4.3 Use of Equipment
- Rule 5.6a Unreasonable Delay
- Rule 5.7b-c When Committee Suspends Play and Play Resumes
- Rule 6.2c Teeing Area Rules
- Rule 3.2c Applying Handicaps in Handicap Match

When Breach by Both Partners Means Side is Disqualified. A side is disqualified if both partners get a penalty of disqualification under any of these rules:

- Rule 5.3 Starting and Ending Round
- Rule 5.4 Playing in Groups
- Rule 5.7a When Players May or Must Stop Play

Posting of Scores:

- Handicap Manual Section 4-1
- Handicap Manual Decision 5-2a/7

During SAWGA events, no caddies are allowed.